



CURRICULUM COMMITTEE MEETING

Friday, March 24, 2023, 2:00 p.m.

City Park Campus, ~~Lac Maurepas~~, ~~Dolphin Den~~ Student Life Center (Building #23, ~~Second~~ First Floor)

MINUTES

I. Call to Order The meeting was called to order by Tim Stamm, Assistant Chair at 2:05 p.m.

II. Roll Call

Present Were:	John Arbour	Lilian Gamble
	Jennifer Bennett	Rosaria Guastella
	Jesse Boyd	Linda Hueschen
	Angela Camaille	Sarah Inman
	Peter Cho	Tara LaFrance
	Maria Cisneros	Shawn Loht
	Caitlin Cooper	Randolph Marinoni
	Emily Cosper	Traci Smothers
	Emmett Davis	Tim Stamm
	Ty Delger	Sara Strickland
	Elizabeth Duett	Angela Wilson
	Raymond Duplessis	

Attending to	Cristina Alvarado-Suarez	Christine Foy Jackson
Other Business:	Malane Arnaud-Davis	Larisa Jones
	Warren Atkins, Jr.	Mavis Larrimer
	Abdelrahim Ayyad	Mary Higgins Prather
	Vernell Briscoe	Kenneth Ripberger
	Lasha Coulon	Vance Roux
	Theresa DeGruy	David Sanders
	Joan Ellis	Michael Santos
	Leslie Falkins	Janet Gauthier Stephens
	Jennifer Fernandez	Erin vonSteuben
	Harold Gaspard	Tedd Walley
	Michelle Greco	Arlanda Williams

Guest: Patrick Conroy

III. Call for Public Comments (LA R.S. 42:26, 2010, No. 861, sec 23)

IV. Minutes of meeting of January 27, 2023

The minutes of the meeting were reviewed and approved as presented

V. Curriculum Operations Report – Tim Stamm

VI. New Business

a) **Business & Technology/BUSL/Paralegal/Legal Assistant**

Concept Proposal of a New Instructional Program: Certificate of Technical Studies in Legal Assistant. Creation of a new C.T.S. in Legal Assistant. The goal of the proposed program is to provide completers with a credential as a Legal Assistant, so they may begin working in entry-level positions in the Paralegal field. Program completers may elect to continue their studies to earn the Associate of Applied Science in Paralegal studies, which is currently offered at the College. The courses used in the proposed C.T.S. program are in existence at the College and are offered on a regular basis. All courses in the proposed C.T.S. program are applicable to the existing A.A.S. program, meaning that the proposed program will be 100 percent embedded within the existing A.A.S. program. The proposed program may be offered at no additional cost to the College. [**STAR 4** (paralegals and legal assistants)]. Motion to accept item [**Motion: Randolph Marinoni; Second: Sarah Inman; Carried, Unanimously**].

b) **Business & Technology/BUSL/Paralegal**

Program Revision: Associate of Applied Science in Paralegal Studies. Revise the A.A.S. in Paralegal Studies. Approved Electives: Delete: CRJU-261: Constitutional Law, as this course has a prerequisite which is not used in the A.A.S. in Paralegal Studies. ADD: POLI-261: Constitutional Law to the list of options for the six (6) credit hours of Approved Electives. Motion to accept item [**Motion: Raymond Duplessis; Second: Emily Cospers; Carried, Unanimously**].

c) **Business & Technology/CMIN**

Change of Course Description: CMIN-255: Advanced Web Projects. Change the description of CMIN-255: Advanced Web Projects to state: "Creation of high-end, professional quality dynamic websites from planning stage through design and development to publishing on the World Wide Web. Students will use and enhance skills learned in several courses from the program." Current description: "Creation of high-end, professional quality web sites from planning stage through design and web site creation to publishing on the World Wide Web. Capstone course in the Web Site Design CTS Program. Students will use and enhance skills learned in several courses from the program." Motion to accept item [**Motion: Raymond Duplessis; Second: Peter Cho; Carried, Unanimously**].

- d) *The Agenda was reordered and items were combined for discussion. Original Placement Items VI.d. to VI.e.*

Business & Technology/CMIN

Change of Course Name/Title: CMIN-216: Web Foundations I. Change the name/title of CMIN-216: Web Foundations I *from* CMIN-216: Web Foundations I *to* CMIN-216: Foundational Web Development.

Business & Technology/CMIN

Change of Course Description: CMIN-216: Foundational Web Development. Change the description of CMIN-216: Foundational Web Development to state: "Hypertext Markup Language (HTML), Cascading Style Sheets (CCS), search engine optimization (SMO), and fundamental client-side web development. Introduction to concepts, skills, and development technologies used to design, develop, and deploy websites on the Internet and World Wide Web." Current description: "Introduces the terms, concepts, skills, and development technologies used on the Internet and the World Wide Web. Topics include use of the Internet, Internet communications technologies, Internet browsers and search engines, HTML Web authoring and file transfer, and management. This course provides the technology foundation for the (proposed) Web Design Concentration in the CMIN degree program." Motion to accept items [**Motion: Jennifer Bennett; Second: Linda Hueschen; Carried, Unanimously**].

- e) *The agenda was reordered. Original Placement Item V. f.*

Business & Technology/CMIN

Change of Course Name/Title: CMIN-220: Web Foundations II. Change the name/title of CMIN-220: Web Foundations II *from* CMIN-220: Web Foundations II *to* CMIN-220: Intermediate Web Development. Revised title more accurately describes the content of the course. Motion to accept item [**Motion: Randolph Marinoni; Second: Tara LaFrance; Carried, Unanimously**].

- f) *The agenda was reordered. Original Placement Item VI.g.*

Business & Technology/CMIN

Change of Course Description: CMIN-220: Intermediate Web Development. Change the description of CMIN-220: Intermediate Web Development to state: "Front-end web development and client-side scripting. Apply the learning outcomes of CMIN-216, including design, development, and deployment of web pages using HTML and CCS on a UNIX/LINUX-based web server, course teaches client-side scripting, including API calls, DOM manipulation, session storage, and interactive animations. Beginning server-side scripting concepts are also introduced. Current description: "Continues coverage of technologies used to enhance and facilitate website design and production. It begins with a rapid review of the learning outcomes of CMIN 216 including design and creation of web pages, including HTML and CSS, and applying web authoring, file transfer, and management skills on a Unix/Linux-based web server. This course then provides the knowledge and activities for students to learn the skills needed to

move beyond basic web page creation and publication (covered in CMIN 216) such as inclusion of both client-side and server-side scripting, relational databases and interactive animations in web pages.” Motion to accept item **[Motion: Randolph Marinoni; Second: Tara LaFrance; Carried, Unanimously]**.

g) The agenda was reordered. The Original Placement Item VI.h.

Business & Technology/CMIN

Change of Course Prerequisite Requirement: CMIN-257: JAVA Programming II. Remove CMIN-207: Logic and Design II as a prerequisite requirement from CMIN-257: JAVA Programming II. *Note:* CMIN-250: JAVA Programming I remains as a prerequisite requirement. Motion to accept item **[Motion: Tara LaFrance; Second: Angela Camaille; Carried, Unanimously]**.

h) The agenda was reordered. The Original Placement Item VI.i.

Business & Technology/CMIN

Change of Course Prerequisite Requirement: CMIN-204: Fundamentals of Information Technologies and Systems. Remove “Eligibility for ENGL-101: English Composition I” as a prerequisite requirement. Motion to accept item **[Motion: Tara LaFrance; Second: Peter Cho; Carried, Unanimously]**.

i) The agenda was reordered. The Original Placement Item VI.j.

Business & Technology/ADOT

Change of Course Description: ADOT-209: User Experience and Prototyping. Change the description of ADOT-209: User Experience and Prototyping to state: “Responsive web app design and prototyping using industry standard interactive prototyping software. Students will apply user experience principles to wireframe, prototype, and design interactive web sites and applications.” Current description: “Responsive Web design using stable, tested, and smoothly organized GUI software geared for ease of learning and use.” Motion to accept item **[Motion: Emily Cosper; Second: Randolph Marinoni; Carried, Unanimously]**.

The agenda was reordered and items were combined for discussion. Original Placement Items VI.k to VI.l

j) **Business & Technology/CMIN**

Change of Course Name/Title: CMIN-203: Logic and Design I. Change the name/title of CMIN-203: Logic and Design I *from* CMIN-203: Logic and Design I to CMIN-203: Python Programming Logic I. Revised title more accurately describes the content of the course.

Business & Technology/CMIN

Change of Course Description: CMIN-203: Python Programming Logic I. Change the description of CMIN-203: Python Programming Logic I to state: “Programming logic, physical design, specification, and documentation. Emphasizes business problem-solving with programmable solutions and

computational thinking.” Current description: “Programming logic, physical design, specification, and documentation. Emphasizes business problem solving with programmable solutions.” Motion to accept items **[Motion: Tara LaFrance; Second: Peter Cho; Carried, by Majority Vote, with three (3) opposing votes, and one (1) abstaining vote.]**

- k) *The agenda was reordered and items were combined for discussion. Original Placement Items VI.m. to VI.n.*

Business & Technology/CMIN

Change of Course Name/Title: CMIN-207: Logic and Design II. Change the name/title of CMIN-207: Logic and Design II *from* CMIN-207: Logic and Design II *to* CMIN-207: Python Programming Logic II. Revised title more accurately describes the content of the course.

Business & Technology/CMIN

Change of Course Description: CMIN-207: Python Programming Logic II. Change the description of CMIN-207: Python Programming Logic II to state: “Advanced algorithm design. Topics include fundamentals of programming structures, problem definition and solving, developing computational algorithms, identification and use of data structures, effective GUI (Graphic User Interface) design, and selected operating system topics.” Current description: “Supplement to CMIN 203-Logic and Design I for students planning to transfer to a senior college in a related baccalaureate degree program. Topics include fundamentals of programming structures, problem definition and solving, developing computing algorithms, identification and use of data structures, debugging, effective GUI (Graphic User Interface) design, and selected operating system topics.” Motion to accept items **[Motion: Tara LaFrance; Caitlin Cooper; Carried, by Majority Vote, with three (3) opposing votes, and one (1) abstaining vote].**

- l) **Academic Affairs/Curriculum & Program Development**

Student Learning Outcomes: Progress report on the publication of Student Learning Outcomes in the College Catalog. **[Report Only: No action required].**

VII. Consent Agenda

- a) **Business & Technology/CMIN**

Master Syllabus Update: CMIN-211: Event Driven Programming I.

- b) **Business & Technology/CMIN**

Master Syllabus Update: CMIN-250: JAVA Programming I.

Motion to accept Consent Agenda **[Motion: Randolph Marinoni; Second: Sara Strickland; Carried, Unanimously].**

VIII. Old Business

IX. Next Meeting April 28, 2023

X. Adjournment The meeting was adjourned at 2:35 p.m.